

**Lincoln Intermediate Unit 12  
Board of Directors Meeting  
March 7, 2017**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Recognition of Visitors and Public Comment: Michael Miller, Board President**

**E. Presentation: Adult Education Program – Sharon Hagenberger**

**F. Approval of Minutes of February 7, 2017**

**G. Consent Agenda**

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

**1. Personnel Actions**

*a. Resignations/Retirements*

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Bitzel	Amity	Homelessness Liaison	Homeless Program	11/18/2016	Resignation
Boyer	Melinda	Teacher Assistant	Life Skills Support	03/07/2017	Terminated
Brown	Vashti	Migrant Assistant	Migrant Program	03/08/2017	Resignation
Kiel	Joseph	Help Desk Tier 1 Rep	Educational Technology Services	02/27/2017	Resignation
Stough	Dale Dee	Bus Assistant	Transportation	02/04/2017	Deceased

*b. Nominations*

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Beard	Shawn	Assistant Director	Educational Technology Services	03/22/2017	\$96,500.00	Confidential Administrative	260 Days
Koons	Shawnee	Teacher	Life Skills Support	03/08/2017	\$43,765.00	D-1	188 Days
Rinehart	Christina	Teacher	Neurological Support	02/22/2017	\$43,765.00	D-1	188 Days

(2) Non Certificated Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Aldinger	Michelle	Teacher Assistant	Life Skills Support	03/08/2017	\$14.97	TA/PCA/BA G-3	188 Days
Cortez	Kristen	Migrant Assistant & ESL Interpreter	Migrant Program	03/08/2017	\$11.50/\$17.00	Grant Funded	Part Time
Fitz	Denise	English as a Second Language Instructor	Adult Education	02/22/2017	\$18.55	Grant Funded	Part Time

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Fusillo	Carla	Floating Assistant	Special Education	03/08/2017	\$12.32	TA/PCA/BA A-1	188 Days
Lombardi	Robin	Personal Care Assistant	Life Skills Support	02/22/2017	\$12.57	TA/PCA/BA E-1	188 Days
Markel	Jonna	LPN	Preschool	03/08/2017	\$19.53	LPN A-2	188 Days
Nelson	Lureen	English as a Second Language Instructor	Adult Education	02/22/2017	\$18.55	Grant Funded	Part Time
Owings	Alysha	Personal Care Assistant	Autistic Support	03/08/2017	\$12.37	TA/PCA/BA B-1	188 Days
Small	Rodney	Personal Care Assistant	Autistic Support	02/22/2017	\$12.32	TA/PCA/BA A-1	188 Days
Stahle	Elaine	Migrant Assistant	Migrant Program	02/22/2017	\$11.20	Grant Funded	Part Time
Stottlemeyer	Samantha	Personal Care Assistant	Autistic Support	02/22/2017	\$13.83	TA/PCA/BA G-2	188 Days
Wilson	Brandi	LPN	Life Skills Support	03/08/2017	\$18.71	LPN A-1	188 Days

**c. Miscellaneous**

**(1) Additional Service Agreements**

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bordner	Corinne	Interpreter	Conewago Valley School District	February 2017 – May 2017
DiCesare	Rosemary	Interpreter	Central York School District	February 24, 2017
Hockensmith	Kim	Interpreter	Conewago Valley School District	February 2017 – May 2017
Holmes	Rebecca	Interpreter	Conewago Valley School District	February 2017 – May 2017
Stern	Marilyn	Interpreter	Conewago Valley School District	February 2017 – May 2017
Warner	Patricia	Psychologist	Abraxas Youth Center Abraxas Leadership Development Abraxas Leadership Development	February/March 2017 – Two Days February 2017 – One Day March 2017 – One Day

**(2) Change in Employment Status**

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Acosta-Solalinde	Nallely	Student Support Specialist Assistant	Migrant	\$25,783.80	N/A	02/01/2017	188 Days	210 Days	Increase in Days Worked
Freter	Megan	Student Support Specialist Assistant	Migrant	\$34,280.40	N/A	02/01/2017	188 Days	245 Days	Increase in Days Worked
Messett	Danielle	Itinerant Teacher/ Instructional Advisor	Visually Impaired	\$213.89	N/A	02/07/2017	N/A	N/A	Stipend for Instructional Advisor One Day/Week
O'Connor	Erin	Student Support Specialist Assistant	Migrant	N/A	N/A	02/10/2017	35 Hours/Week	12-24 Hours/Week	Decrease in Hours Worked
Rowe	Alicia	Teacher	Emotional Support	\$46,775.00	LIUEA E-5	02/01/2017	D-5	E-5	Salary Column Movement Bachelors +24
Sager	Megan	Student Support Specialist Assistant	Migrant	\$40,140.80	N/A	02/01/2017	243 Days	245 Days	Increase in Days Worked
Shurina	Sandy	Itinerant Teacher/ Instructional Advisor	Visually Impaired	\$213.89	N/A	02/07/2017	N/A	N/A	Stipend for Instructional Advisor One Day/Week
Sigel	Jamie	Itinerant Teacher/ Instructional Advisor	Visually Impaired	\$213.89	N/A	02/07/2017	N/A	N/A	Stipend for Instructional Advisor One Day/Week

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**2. Business Actions**

*a. Treasurer's Report*

Recommendation: Motion to accept the Treasurer's Report of January 31, 2017, showing cash on hand of \$ 17,858,238.77.

*b. Check Register of Payments*

Recommendation: Motion to approve payments through February 22, 2017, totaling \$11,593,293.64. A copy of the Check Register, Payroll Report and ACH Report will be attached to the original minutes.

Payroll 1/30/17	\$ 3,014,875.75
Payroll 2/15/17	\$ <u>4,934,868.88</u>
Total Payroll	\$ 7,949,744.63
Total Accounts Payable	\$ <u>3,643,549.01</u>
<b>Total Payments</b>	<b>\$ 11,593,293.64</b>

*c. Budget Transfers*

Recommendation: Motion to approve the Budget Transfers from January 21, 2017 through February 22, 2017. A copy of the Budget Transfer Report will be attached to the original minutes.

**3. LIU Office Calendar for 2017-2018**

Recommendation: Motion to adopt the LIU Office Calendar for 2017-2018.

**H. New Business:**

**1. Renewal of Employment Contract for Director of Human Resources:**

Background: The Personnel Committee recommends the renewal of the contract for and re-appointment of Ms. Lisa Greth as the Director of Human Resources of the Lincoln Intermediate Unit for a four-year term effective April 14, 2017 through April 13, 2021.

Recommendation: Motion to re-appoint Ms. Lisa Greth to the position of Director of Human Resources of the Lincoln Intermediate Unit 12 for a four-year term effective April 14, 2017 through April 13, 2021.

**I. President's Report**

**J. Executive Director's and Assistant Executive Director's Reports**

**K. Cabinet Reports**

**L. Adjournment**

**Next Meeting: April 4, 2017**