

**Lincoln Intermediate Unit 12
Board of Directors Meeting
September 5, 2017**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Appointment of New Director – Patrick McDonald, Waynesboro Area School District

E. Oath of Office for Elected or Appointed Directors

Director to serve unexpired term from July 1, 2017 through June 30, 2018

- Clifford Smith, Tuscarora School District

Director to serve unexpired term from August 2, 2017 through June 30, 2018

- Patrick McDonald, Waynesboro Area School District

F. Recognition of Visitors and Public Comment: Michael Miller, Board President

G. Presentation: Innovation Lab – Dr. Jody Nace and Lisa Amspacher Work

H. Approval of Minutes of August 1, 2017

I. Consent Agenda

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Alkhas	Dana	Occupational Therapist	Occupational & Physical Therapy	08/25/2017	Resignation
Braun	Christopher	Teacher	Life Skills Support	06/02/2017	Resignation
Brillhart	Hannah	Teacher Assistant	Intervention	06/02/2017	Resignation
Craley	Jo	Teacher Assistant	Therapeutic Emotional Support	08/10/2017	Resignation
Confer	Chelsea	Speech Therapist	Preschool	09/15/2017	Resignation
Cromer	Spring	Teacher Assistant	Emotional Support	09/08/2017	Resignation
Crouse	Julie	Teacher Assistant	Therapeutic Emotional Support	06/05/2017	Retirement
Edman	Ellie	Psychologist	Pupil Personnel Services	06/07/2017	Resignation
Fusillo	Carla	Floating Assistant	Life Skills Support	08/10/2017	Resignation
Grendell	Stacey	Driver	Transportation	08/30/2017	Retirement
Haugh	Linette	Personal Care Assistant	Therapeutic Emotional Support	05/26/2017	Resignation
Jones	Michelle	Teacher Assistant	Alternative Education	06/02/2017	Resignation
Juliana	Patricia	Teacher Assistant	Alternative Education	06/07/2017	Resignation
King-Stephens	Chris	Driver	Transportation	06/16/2017	Retirement
Kline	Gerald	Custodian	Business Services	10/27/2017	Retirement

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Knackstedt	Patricia	Driver	Transportation	08/30/2017	Retirement
Lehman	Cathy	Teacher Assistant	Therapeutic Emotional Support	08/10/2017	Resignation
Leonard	Janice	Teacher	Emotional Support	06/02/2017	Resignation
McCall	Thomas	Fingerprint Clerk	Human Resources	08/22/2017	Resignation
Nichols	Kathy	Driver	Transportation	06/01/2017	Retirement
Orner	Leslie	Teacher	Life Skills Support	06/01/2017	Resignation
Poole	Michelle	Personal Care Assistant	Life Skills Support	06/02/2017	Resignation
Rice	Jason	Teacher Assistant	Intervention	06/02/2017	Resignation
Seablom	Melissa	Counselor	Therapeutic Emotional Support	07/20/2017	Resignation
Seiple	Abbie	Psychologist	Pupil Personnel Services	08/10/2017	Resignation
Stroud	Ashli	Benefits Analyst	Human Resources	09/15/2017	Resignation
Wilson	Brandi	LPN	Life Skills Support	06/02/2017	Resignation
Winhauer	Kimberly	Teacher Assistant	Therapeutic Emotional Support	06/02/2017	Resignation

b. Nominations

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Autenrieth	Wendy	Teacher	Life Skills Support	08/07/2017	\$43,765.00	D-1	188 Days
Beyer	Michelle	Teacher	Multi-Disabilities Support	08/23/2017	\$44,065.00	D-2	188 Days
Buckler	Rebecca	Teacher	Emotional Support	8/24/2017	\$44,065.00	D-2	188 Days
Gilbert	Melissa	School Counselor	Pupil Personnel Services	08/17/2017	\$49,946.00	F-4	188 Days
Higgins	Jillian	Licensed Clinical Social Worker	Pupil Personnel Services	08/17/2017	\$49,946.00	F-4	188 Days
Karn	Doni	Teacher	Autistic Support	08/07/2017	\$43,765.00	D-1	188 Days
Kemmerly	Mikayla	Occupational Therapist	Occupational & Physical Therapy	08/23/2017	\$49,046.00	F-1	188 Days
McHugh	Lacie	Teacher	Therapeutic Emotional Support	09/06/2017	\$43,765.00	D-1	188 Days
Meek	Lacy	Teacher	Life Skills Support	08/07/2017	\$59,851.00	I-8	188 Days
Miller	Kimberly	Teacher	Autistic Support	08/07/2017	\$50,246.00	F-5	188 Days
O'Brien-Milne	Clare	School Counselor	Pupil Personnel Services	09/06/2017	\$62,752.00	F-11	188 Days
Proper	Leslee	Teacher	Emotional Support	08/07/2017	\$49,346.00	F-2	188 Days
Roscoe	Kara	Teacher	Autistic Support	08/07/2017	\$43,765.00	D-1	188 Days
Stottle	Christine	Teacher	Life Skills Support	08/07/2017	\$49,646.00	F-3	188 Days
Wallen	Cassandra	Occupational Therapist	Occupational & Physical Therapy	08/07/2017	\$49,046.00	F-1	188 Days
Work	Lisa	Program Specialist/21 st Century Grant Supervisor	21 st Century Grant Services	09/06/2017	\$78,000.00	ACT 93	260 Days

(2) Non Certified Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Bowman	David	Secretary	Nonpublic School Services	08/17/2017	\$17.38	Secretary D F-2	Part-Time
Brown	Andrea	Teacher Assistant	Emotional Support	8/23/2017	\$18.37	TA/PCA G-6	188 Days

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Colosimo	Gregory	Personal Care Assistant	Autistic Support	09/06/2017	\$13.76	TA/PCA F-2	188 Days
Cook	Malinda	Teacher Assistant	Autistic Support	08/07/2017	\$19.54	TA/PCA G-6	188 Days
Dalton	Valerie	Teacher Assistant	Therapeutic Emotional Support	09/06/2017	\$17.31	TA/PCA G-5	188 Days
Decker	Jennifer	Personal Care Assistant	Life Skills Support	09/06/2017	\$14.58	TA/PCA E-3	188 Days
Eubacks	Claudia	ESL Interpreter	Language Instruction Educational Program	09/06/2017	\$17.00	N/A	As Needed Basis
Everett	Maya	Personal Care Assistant	Life Skills Support	09/06/2017	\$12.67	TA/PCA G-1	188 Days
Funk	Meghan	Personal Care Assistant	Autistic Support	08/17/2017	\$12.62	TA/PCA F-1	188 Days
Harlacher	Jill	Personal Care Assistant	Life Skills Support	09/06/2017	\$13.83	TA/PCA G-2	188 Days
Harman	Angela	Personal Care Assistant	Therapeutic Emotional Support	09/06/2017	\$12.62	TA/PCA F-1	188 Days
Heaton	MaryKay	Personal Care Assistant	Life Skills Support	09/06/2017	\$13.83	TA/PCA G-2	188 Days
Heltzel	Adriannah	Teacher Assistant	Preschool	08/17/2017	\$12.32	TA/PCA A-1	188 Days
Hostetter	Jenny	Teacher Assistant	Autistic Support	08/17/2017	\$13.05	TA/PCA A-4	188 Days
Jones	Belgica	ESL Interpreter	Language Instruction Educational Program	09/20/2017	\$17.00	N/A	As Needed Basis
Jones	Vicky	ESL Interpreter	Language Instruction Educational Program	09/06/2017	\$17.00	N/A	As Needed Basis
Kennedy	Jairia	Teacher Assistant	Emotional Support	09/06/2017	\$14.97	TA/PCA G-3	188 Days
Maxfield	Latasha	Teacher Assistant	Emotional Support	08/23/2017	\$14.92	TA/PCA F-3	188 Days
McBrien-Dreyer	Abigail	Floating Teacher Assistant	Behavior Intervention	09/06/2017	\$13.38	TA/PCA D-2	188 Days
Orner	Brooke	Fingerprint Clerk	Human Resources	08/28/2017	\$11.85	Secretary A F-2	Part Time
Robinson	Heather	Personal Care Assistant	Autistic Support	08/17/2017	\$12.78	TA/PCA A-3	188 Days
Sanders	Colbi	Personal Care Assistant	Autistic Support	08/17/2017	\$12.32	TA/PCA A-1	188 Days
Shue	Jade	Teacher Assistant	Autistic Support	08/17/2017	\$12.57	TA/PCA E-1	188 Days
Tharp	Gail	Personal Care Assistant	Autistic Support	08/24/2017	\$12.32	TA/PCA A-1	188 Days
Walker	Shaina	Personal Care Assistant	Autistic Support	08/17/2017	\$12.62	TA/PCA F-1	188 Days
Zeis	Tiffany	Personal Care Assistant	Multi-Disabilities Support	09/06/2017	\$12.62	TA/PCA F-1	188 Days

c. Miscellaneous

(1) Change in Employment Status

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Barnes	Brittany	Teacher	Emotional Support	\$46,775.00	LIUEA E-5	06/01/2017	D-5	E-5	Salary Column Move to Bachelor +24
Carter	Shanna	Teacher	Emotional Support	\$43,765.00	LIUEA D-1	08/08/2017	PCA	Teacher	Position Transfer
Cole	Cynthia	Teacher	Visually Impaired Support	\$69,990.00	LIUEA G-13	08/04/2017	F-13	G-13	Salary Column Move Masters +15
Cook	Kathryn	Counselor	Pupil Personnel Services	N/A	N/A	07/01/2017	200 Days	188 Days	Decrease in Days Worked
Gordils	April	Case Manager	ELECT	\$30,377.00	N/A	08/01/2017	7 Hours/Day	8 Hours/Day	Increase in Hours Worked
Hicks	Lindsay	Interpreter	Hearing Impaired Support	\$30.15	Interpreter II G-4	08/08/2017	Intervener	Interpreter	Completed EIPA Certification
Hoffacker	Kiersen	Case Manager	ELECT	\$37,787.00	N/A	08/01/2017	7 Hours/Day	8 Hours/Day	Increase in Hours Worked

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Kolasa	Courtnei	Teacher	Emotional Support	\$44,665.00	LIUEA D-4	08/08/2017	Teacher Assistant	Teacher	Position Transfer
Linebaugh	Kati	Associate Supervisor	Emotional Support	\$2,000.00	N/A	07/03/2017	N/A	N/A	Completed Supervisory Certification
Luckenbaugh	Sharon	Speech Therapist	Speech & Language Support	\$69,990.00	LIUEA G-13	08/21/2017	F-13	G-13	Salary Column Move Masters +15
Moyer	Lori	Teacher Assistant	Emotional Support	\$19.54	ESPA TA/PCA G-9	08/08/2017	Teacher	Teacher Assistant	Position Transfer
Murphy	Lynn	Director	Special Education	\$129,594.00	Act 93	08/21/2017	Director of Educational Services	Director of Special Education	Position Transfer
Naylor	Jeanenne	Teacher	Autistic Support	\$43,765.00	LIUEA D-1	08/08/2017	Temporary Teacher	Permanent Teacher	Position Transfer
Paules	Kristy	Teacher Assistant	Preschool	N/A	N/A	07/01/2017	260 Days	188 Days	Decrease in Days Worked
Secula	Jennifer	Associate Supervisor	Pupil Personnel Services	\$79,900.00	Act 93	08/14/2017	Psychologist	Associate Supervisor	Position Transfer
Sharp	Laura	Supervisor	Pupil Personnel Services	\$5,000.00	Act 93	08/01/2017	N/A	N/A	Completed Supervisor Certification
Spurley	Brian	Fingerprint Clerk	Human Resources	\$11.85	ESPA Secretary A E-2	08/14/2017	\$10.82	\$11.85	Correction In Salary
Tome	Jamie	Speech Therapist	Speech & Language Support	\$61,694.00 + \$550.00	LIUEA G-10	07/27/2017	F-10	G-10	Salary Column Move Masters +15
Torija	Deanna	Teacher	Preschool	\$71,664.00	LIUEA H-13	08/15/2017	G-13	H-13	Salary Column Move to Masters +30
Waltersdorff	Melissa	Counselor	Nonpublic School Services	N/A	N/A	08/15/2017	21 Hours/Week	28 Hours/Week	Increase in Hours Worked

(2) Student Worker

ID#	Location	Rate of Pay
TE51530	New Oxford Training Site	\$7.25

2. Business Actions

a. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of July 31, 2017, showing cash on hand of \$6,136,641.89.

b. Check Register of Payments

Recommendation: Motion to approve payments through August 25, 2017 and payroll through August 15, 2017, totaling \$ 7,622,172.16.

Payroll 7/29/17	\$ 2,835,043.32
Payroll 8/15/17	\$ <u>2,713,468.44</u>
Total Payroll	\$ 5,548,511.76
Total Accounts Payable	\$ <u>2,073,660.40</u>
Total Payments	\$ 7,622,172.16

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3. *Interagency Agreement with Franklin County United Way*

Background: The Adult Education Program requests approval for continuation of an interagency agreement between Franklin County United Way and the LIU Franklin County Literacy Council. This agreement will allow the Literacy Council to partner with the United Way and to receive future funding. The agreement is provided for review.

Recommendation: Motion to approve an interagency agreement between Franklin County United Way and the Lincoln Intermediate Unit Franklin County Literacy Council to receive and administer \$23,083 in funds to support programs offered by the Franklin County Literacy Council.

J. New Business:

1. *Approval of Contracted Transportation Services*

Background: A list of contracted transportation staff is provided for approval.

Recommendation: Motion to approve contracted bus drivers, van drivers, substitute drivers and bus aides for the 2017-18 school year from the following contractors: F&S Transportation, Kelly Transit, Lincoln Coach Lines, School Safari's Inc., and Jacoby Transportation. (A list of contracted staff for each transportation provider is attached.)

2. *Resolution to Legislators regarding Adoption of State Budget*

Background: As requested by the Board, a resolution is presented for consideration that presents the Lincoln Intermediate Unit's position on the untimely adoption of the Pennsylvania State Budget and the hardships it creates for both intermediate units and school districts.

Recommendation: Motion to adopt resolution to Legislators regarding the Commonwealth's Budget Adoption Process.

K. President's Report

L. Executive Director's and Assistant Executive Director's Report

M. Cabinet Reports

N. Adjournment

Next Meeting: October 3, 2017