

**Lincoln Intermediate Unit 12
Board of Directors Meeting
October 3, 2017**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oath of Office for Elected Director

Director to serve unexpired term from July 1, 2017 through June 30, 2018

- Clifford Smith, Tuscarora School District

E. Recognition of Visitors and Public Comment: Michael Miller, Board President

F. Presentation: Update on Comprehensive Plan – Dr. Sue Kanigsberg

G. Approval of Minutes of September 5, 2017

H. Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Recommendation: Motion to approve all recommendations listed under items H-1 through H-4 of the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Acosta-Solalinde	Nallely	Student Support Specialist Assistant	21 st Century	09/01/2017	Resignation
Bish	Angela	Cook	21 st Century	09/19/2017	Program Ended
Ellison	Pebbles	Cook	21 st Century	09/19/2017	Program Ended
Funk	Meghan	Personal Care Assistant	Autistic Support	09/08/2017	Resignation
Fuhrman	Aslynn	Teacher Assistant	Therapeutic Emotional Support	10/12/2017	Resignation
Hare	Deborah	Teacher	Autistic Support	09/15/2017	Resignation
Hoffman	Mark	Teacher	Therapeutic Emotional Support	09/15/2017	Resignation
Holder	Amanda	Assistant	21 st Century	08/29/2017	Termination
Kuhn	Lori	Cook	21 st Century	09/19/2017	Program Ended
Neff	Dwayne	Personal Care Assistant	Life Skills Support	10/06/2017	Resignation
Sentz	Darline	Teacher	21 st Century	08/29/2017	Termination
Stroud	Ashli	Benefits Analyst	Human Resources	09/15/2017	Resignation
Wagner	Ashley	Personal Care Assistant	Hearing Impaired	09/25/2017	Resignation
Wheeler	Julie	Cook	21 st Century	09/19/2017	Program Ended
Wiseman	Abby	Teacher	Autistic Support	09/15/2017	Resignation

**Lincoln Intermediate Unit 12
Board of Directors Meeting
October 3, 2017**

b. Nominations

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Cummins	Colin	Adaptive Physical Education Teacher	Special Education	10/04/2017	\$44,365.00	D-3	188 Days
Foster	Nancy	Teacher	Language Instruction Education Program	10/04/2017	\$49,346.00	F-2	188 Days
Holt	Chelsey	Teacher	Emotional Support	10/04/2017	\$44,365.00	D-3	188 Days

(2) Non Certified Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Eshenour	Heidi	Benefits Analyst	Human Resources	10/04/2017	\$49,421.60	Confidential Support	260 Days
Freyman	Ashley	Personal Care Assistant	Autistic Support	10/04/2017	\$12.57	TA/PCA A-2	188 Days
Goumalatsos	Benjamin	Personal Care Assistant	Blind/Visually Impaired Support	10/04/2017	\$12.32	TA/PCA A-1	188 Days
Hanson	Brianna	Assistant	21 st Century	09/20/2017	\$11.50	Grant Funded	Part Time
Holder	Jennifer	Personal Care Assistant	Therapeutic Emotional Support	10/04/2017	\$19.54	TA/PCA F-9	188 Days
Howlett	Linda	Personal Care Assistant	Autistic Support	10/04/2017	\$13.24	TA/PCA B-3	188 Days
Kirkland	Melodie	Case Manager	ELECT	09/20/2017	\$17.34	Recruiter F-2	220 Days
Knaub	Cortney	Personal Care Assistant	Autistic Support	10/04/2017	\$12.32	TA/PCA A-1	188 Days
McDaniel	Travis	Student Support Specialist Assistant	21 st Century	09/12/2017	\$17.49	SSSA H-1	260 Days
Pritt	Shanon	Teacher Assistant	Therapeutic Emotional Support	10/04/2017	\$13.24	TA/PCA B-3	188 Days
Schumaker	Emily	Personal Care Assistant	Autistic Support	09/20/2017	\$12.50	TA/PCA D-1	188 Days
Ulsh	Christina	ESL Interpreter	Language Instruction Educational	10/04/2017	\$17.00	Grant Funded	Part Time

c. Miscellaneous

(1) Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bordner	Corrine	Interpreter	Conewago Valley School District	July 1, 2017 through June 30, 2018
Chmilewski	Tanya	Interpreter	Conewago Valley School District	July 1, 2017 through June 30, 2018
DiCesare	Rosemary	Interpreter	Dallastown Area School District	September 5, 2017 through June 18, 2018
Haid	Paul	Teacher	Dallastown Area School District	September 5, 2017 through June 30, 2018
Hockensmith	Kimberly	Interpreter	Conewago Valley School District	July 1, 2017 through June 30, 2018
Holmes	Rebecca	Interpreter	Conewago Valley School District	July 1, 2017 through June 30, 2018
Imhoff	Jennifer	Interpreter	Dallastown Area School District	September 5, 2017 through June 30, 2018
Lawrence	Billi Jo	Nurse	South Western School District	August 22, 2017 through June 30, 2018
Markel	Jonna	Nurse	Red Lion Area School District	August 22, 2017 through June 2018
McCoy	Lisa	Teacher	Chambersburg Area School District	July 3, 2017 through June 2018

**Lincoln Intermediate Unit 12
Board of Directors Meeting
October 3, 2017**

Thomas	Shawnee	Teacher	Dallastown Area School District	September 5, 2017 through October 13, 2018
Sterner	Marilyn	Interpreter	Conewago Valley School District	July 1, 2017 through June 2018
Toerper	Billie	Speech Therapist	Northeastern School District of York County	August 24, 2017 through June 2018
Warner	Patricia	Psychologist	Abraxas Leadership Development Program Abraxas Youth Center	Two Days in August & Five Days in October One Day in August & Four Days In September

(2) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Ayers	Deborah	Secretary	Educational Services	\$1,200.00	N/A	09/25/2017	N/A	N/A	Additional Duties
Burke	Emily	Speech Therapist	Preschool	\$260.07/Day	N/A	08/23/2017	Full Time	Part Time	Reduction in Days Worked
Dutrisac	Francine	Staff Trainer	Educational Services	N/A	N/A	07/01/2017	260 Days	188 Days	Reduction in Days Worked
Kanigsberg	Sue	Interim Director	Educational Services	\$68.00/Day	N/A	08/21/2017	N/A	N/A	Additional Duties
Myers	Megan	Teacher	Autistic Support	\$50,246.00	LIUEA F-5	08/16/2017	E-5	F-5	Salary Column Movement to Masters

2. Business Actions

a. Treasurer's Report

A copy of the Treasurer's report of August 31, 2017, was provided in advance of the meeting and showed cash on hand of \$15,509,294.96. A copy of this report will be attached to the original minutes.

b. Check Register of Payments

A copy of the Check Register, Payroll Report and ACH Report through August 25, 2017, totaling \$10,992,904.61 were provided in advance of the meeting and will be attached to the original minutes.

Payroll 8/31/17	\$ 4,701,732.43
Payroll 9/15/17	\$ <u>4,717,474.91</u>
Total Payroll	\$ 9,419,207.34
Total Accounts Payable	\$ <u>1,573,697.27</u>
Total Payments	\$ 10,992,904.61

**Lincoln Intermediate Unit 12
Board of Directors Meeting
October 3, 2017**

c. Transportation Expenditures Resolution for 2016-2017

Background: The Administration recommends approval of a resolution authorizing Transportation expenditures for the 2016-2017 fiscal year.

Recommendation: Recommend approval to adopt a resolution authorizing Transportation budget expenditures for the 2016-2017 fiscal year, and certifying that such expenditures were in accordance with the School Laws of Pennsylvania and budget controls of the Pennsylvania Department of Education.

3. Board Policy Revision for Review

Background: Board policy 907 – Intermediate Unit Visitors has been revised and is presented for 30-day review.

Recommendation: No action is required at this time.

4. Learning Disabilities Foundation of America Grant

Background: Educational Technology Services is proposing to apply for grant funds to use an ePortfolio resource called Seesaw to increase parent communication, increase student skills, document student success through teacher blogs, and enhance understanding of learning disabilities through teacher blog, parent/teacher communication. Grant funds will purchase software, iPads and assistive devices for special education classrooms.

Recommendation: Recommend approval of a grant application to Learning Disabilities Foundation of America for \$15,045.00 for proposed time period December 2017 through December 2018.

I. New Business:

1. LIU Comprehensive Plan

Background: Dr. Sue Kanigsberg reviewed the proposed Comprehensive Plan at the November 1, 2016 Board meeting. As a result of Act 118, a one-year delay to comprehensive planning was implemented, which resulted in changes to the existing IU12 Comprehensive Plan. Dr. Kanigsberg will provide an update on the Comprehensive Plan. (Please see related attachment.) The administration recommends approval of the updated plan, which must be resubmitted by November 30, 2017.

Recommendation: Motion to approve the LIU Comprehensive Plan for submission to the Pennsylvania Department of Education.

**Lincoln Intermediate Unit 12
Board of Directors Meeting
October 3, 2017**

J. President's Report

K. Executive Director's and Assistant Executive Director's Report

L. Cabinet Reports

M. Adjournment

Next Meeting: November 7, 2017