

**Lincoln Intermediate Unit 12  
Board of Directors Meeting  
November 1, 2016**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Recognition of Visitors and Public Comment: Michael Miller, Board President**

**E. Presentation: LIU Comprehensive Plan: Dr. Sue Kanigsberg**

**F. Approval of Minutes of October 4, 2016**

**G. Consent Agenda**

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

**1. Personnel Actions**

*a. Resignations/Retirements*

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Ahmed	Fatouma	ESL Interpreter	English as a Second Language	09/30/2016	Termination
Benbow	Bernadette	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Berman	Kiah	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Beruck	Rena	Personal Care Assistant	Autistic Support	10/14/2016	Retirement
Brewer	Rachel	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Caldwell	Marissa	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Cullison	Sharon	Summer Cook	Migrant	09/30/2016	Did Not Return for 2016 Program
Davis	Nichole	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Gamble	Laura	Teacher	Autistic Support	10/10/2016	Resignation
Geary	Maria	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Gerard	Janet	Psychologist	Pupil Personnel Services	10/24/2016	Retirement
Green Gautam	Ashley	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Hall	Theresa	Personal Care Assistant	Multi-Disabilities Support	11/04/2016	Resignation
Hildebrand	Lisa	Teacher	Emotional Support	10/14/2016	Resignation
Hollinger	Julia	Psychologist	Pupil Personnel Services	11/07/2016	Resignation
Kazar	Ashley	Counselor	Therapeutic Emotional Support	10/11/2016	Resignation
King	Rachel	Summer Helper	Human Resources	08/30/2016	Position Ended
Landis	Heather	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Langton	Carly	Teacher	Therapeutic Emotional Support	10/13/2016	Resignation
Main	Donna	Summer Custodian	Migrant	09/30/2016	Did Not Return for 2016 Program
Magana-Espinoza	Berenice	Summer Assistant	Migrant	09/30/2016	Did Not Return for 2016 Program
Meckley	Connie	Personal Care Assistant	Life Skills Support	11/04/2016	Resignation
Myers	Timothy	Teacher	Intervention	10/07/2016	Resignation
Noel	Barbara	Personal Care Assistant	District Contract	10/21/2016	Position Ended
Perez-Zetune	Elena	Summer Assistant	Migrant	09/30/2016	Did Not Return for 2016 Program
Pina	Alexi	Personal Care Assistant	Autistic Support	10/07/2016	Termination
Rock	Katelin	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Stock	Ashley	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Van Hemert	Ann	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program

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Velandia	Jasmine	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Wagner	Amy	Summer Aide	Migrant	09/30/2016	Did Not Return for 2016 Program
Weirich	Stephanie	Staff Developer	Educational Services	10/28/2016	Resignation
West	Landon	Summer Helper	Business Services	08/30/2016	Position Ended
Wodkins	Tara-Ann	Summer Teacher	Migrant	09/30/2016	Did Not Return for 2016 Program
Zavala	Lorena	Summer Assistant	Migrant	09/30/2016	Did Not Return for 2016 Program
Ziegler	Megan	Student Support Specialist Assistant	Migrant	10/24/2016	Resignation

**b. Nominations**

New hires as per the effective dates and rates noted:

**(1) Professional Staff** (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Brown	Phyllis	School Psychologist	Pupil Personnel Services	11/02/2016	\$69,990.00	G-13	200 Days
Cook	Kathryn	School Psychologist	Pupil Personnel Services	11/02/2016	\$49,346.00	F-2	200 Days
DeBowes	Kristy	School Psychologist	Pupil Personnel Services	11/02/2016	\$65,328.00	J-9	200 Days

**(2) Non Certificated Staff** (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Aguilar	Elizabeth	ESL Interpreter	English as a Second Language	10/26/2016	\$17.00	N/A	As Needed Basis
Brown	Vashti	Migrant Assistant	Migrant	10/17/2016	\$11.50	N/A	Part-Time
Csuri	Elizabeth	Personal Care Assistant	Autistic Support	11/02/2016	\$12.67	TA/PCA/BA G-1	188 Days
Gibbons	Melissa	Personal Care Assistant	Autistic Support	11/02/2016	\$12.32	TA/PCA/BA A-1	188 Days
Holder	Amanda	Migrant Assistant	Migrant	10/17/2016	\$11.50	N/A	Part-Time
Lopez Martinez	Alfonso	Student Support Specialist Assistant	Migrant	10/24/2016	\$15.88	SSSA A-1	Part-Time
Madrigal-Garibay	Guadalupe	ESL Interpreter	English as a Second Language	10/26/2016	\$17.00	N/A	As Needed Basis
Sullivan	Lamanda	Teacher Assistant	Autistic Support	11/02/2016	\$14.97	TA/PCA/BA G-3	188 Days
White	Amber	Personal Care Assistant	Autistic Support	11/02/2016	\$14.58	TA/PCA/BA E-3	188 Days

**c. Miscellaneous**

**(1) Additional Service Agreements**

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Cassidy	Erin	Personal Care Assistant	West York Area School District	September 26, 2016 through end of school Year
Merryman	Kimberly	Teacher	Central York School District	October 17, 2016 – November 30, 2016
Noll	Deborah	Teacher	School District of the City of York	October 4, 2016 – December 16, 2016
Peters	Sarah	Speech Therapist	Eastern York School District	October 6, 2016 through end of school year
Shindel	Jessica	Personal Care Assistant	West York Area School District	October 12, 2016 through the end of school year
Warner	Patricia	Psychologist	Abraxas Leadership Development	One Day in October

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(2) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Hare	Deborah	Teacher	English as a Second Language	N/A	N/A	10/16/2016	35 Hours/Week	22 ½ Hours/Week	Decrease in Hours Worked
Murphree	Susan	Teacher	Intervention	\$232.79/Day	LIUEA D-1	10/17/2016	Teacher Assistant	Teacher	Temporary Position

(3) Recommend approval for the follow Student Worker with the Life Skills Support program:

ID#	Location	Rate of Pay
GR89168	New Oxford Central Office	\$7.25
LY87358	New Oxford Central Office	\$7.25
YO68839	New Oxford Central Office	\$7.25

**2. Business Actions**

*a. Treasurer's Report*

Recommendation: Motion to accept the Treasurer's Report of September 30, 2016, showing cash on hand of \$15,821,311.98.

*b. Check Register of Payments*

The check register lists payments made since the last Board report through October 20, 2016.

Payroll 9/30/16	\$ 4,987,842.04
Payroll 10/15/16	\$ 5,025,998.19
Total Payroll	\$ 10,013,840.23
Total Accounts Payable	\$ 2,355,158.66
<b>Total Payments</b>	<b>\$ 12,368,998.89</b>

Recommendation: Motion to approve the payment of bills through October 20, 2016, totaling \$12,368,998.89. A copy of the Check Register, Payroll Report and ACH Report will be attached to the original minutes.

*c. Budget Transfers*

Recommendation: Motion to approve the Budget Transfers from September 23, 2016 through October 21, 2016. A copy of the Budget Transfer Report will be attached to the original minutes.

**3. Board Policy for Adoption**

Background: With the change in board officers, Board Policy 616 has been revised and is presented for adoption.

Recommendation: Motion to adopt Board Policy 616.

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**4. *Job Descriptions for Review***

Background: The following job descriptions are presented for review:

Human Resource Generalist (revision)  
Help Desk Tier I Representative (revision)  
Senior Grant Accountant (new)

Recommendation: No action is required at this time.

**H. New Business: None**

**I. President's Report**

**J. Executive Director's and Assistant Executive Director's Reports**

**K. Cabinet Reports**

**L. Adjournment**