



# ...by Dawn's Early Light

## Highlights of the LIU Board Meeting of February 7, 2023

◆ **Call to order:** The meeting was attended by: Todd Gettys, Jay Gray, Sue Heistand, AmyBeth Hodges, Brian Hoffman, Sally Kacar, Cassandra Liggins, Cindy Rohrbaugh, Mark Smith and Vanessa Snell.

◆ The following **board policies** were adopted

317.2 - Employee Use of Electronic Devices  
717 – Cellular Telephones

◆ The following **job descriptions** were adopted

1001.1 - Executive Assistant to Executive Director (Revision)  
2006 - Maintenance Assistant (New description for a current position)  
2011 - Building Secretary, York Learning Center (Revision)  
2033 - Maintenance Technician, Franklin Learning Center (Revision)  
2034 - Custodian-Building Attendant (Revision)  
2035 - Maintenance Technician, York Learning Center (Revision)  
2036 - Custodian, Franklin Learning Center (Revision)  
2037 - Courier (Revision)  
7011 - ELECT Case Manager (Revision)

◆ The following job description revisions were presented for review:

1004 – Director, Educational Services  
2005 – Joint Purchasing Board Coordinator  
6019 – Vision Materials Specialist  
6047 – Job Coach

◆ The Board granted approval for Eric Holtzman of the Waynesboro Area School District to conduct his dissertation survey study on the topic: *“Teachers’ View of Compensation Factors when Choosing an Employer.”* He plans to conduct the survey on a voluntary basis with LIU teachers with five years’ or less experience.

◆ The following items were presented for review:

1. Affiliation Agreement with Grand Canyon University
2. Affiliation Agreement with Virginia Commonwealth University

◆ In **personnel actions**, the Board accepted 15 resignations, 1 retirement, and appointed staff to fill 3 professional and 11 support positions.

◆ In other **business actions**, the Board approved all Financial Reports comprised of the Treasurer’s Report, Check Register, Payroll Report, and an updated list of contracted transportation drivers.

◆ The **next meeting** of the Lincoln Intermediate Unit Board of Directors will be held Tuesday, **March 7, 2023**, at **7:00 p.m.**

◆ As a reminder, you can access all of the Board Meeting **resources** at the following locations:

Board Meeting [Agendas](#)  
Board Meeting [Minutes](#)

For more information:  
contact the LIU Administration office  
by email to [jhtrostle@iu12.org](mailto:jhtrostle@iu12.org)