



◆ **Call to order:** The meeting was attended by: Todd Gettys, Jay Gray, Sue Heistand, Sally Kacar, Cassandra Liggins, Dolores Nester, Paul Richardson, Cindy Rohrbaugh, Mark Schur, and Vanessa Snell.

◆ The Board accepted the resignation of Board member Brandon Boyer of the Tuscarora School District. Mr. Paul Richardson was **appointed** and sworn in to represent Tuscarora School District.

◆ The **General Operating Budget for 2023-2024** was approved for submission to school district boards of directors for voting.

◆ The **LIU Health & Safety Plan** is reviewed every six months. No changes are recommended at this time.

◆ The **Office Calendar** for 2023-2024 was adopted.

◆ The Board granted approval to apply for the following **grants**:

\$5,000 through AED to purchase an AED for FLC
\$6,000 through the Literacy Opportunity Fund for renovations and improved technology for the Adams County Literacy Council

◆ The following **board policies** were adopted

236.1 - Threat Assessment
706 – Property
706.1 – Disposal of Surplus Property (to be deleted)
805 - Emergency Preparedness and Response
805.2 - School Security Personnel
907 – Visitors

◆ The following **board policies** were presented for review:

317.2 Employee Use of Electronic Devices
717 – Cellular Telephones

◆ The following **job descriptions** were adopted:

4019 - Online Student Support Specialist - Special Education (New)
6055 - School Nurse (Revision)
6056 - Intervener (Revision)

◆ The following **job descriptions** were presented for review:

1001.1 - Executive Assistant to Executive Director (Revision)

2006 - Maintenance Assistant (New description for a current position)

2011 - Building Secretary, York Learning Center (Revision)

2033 - Maintenance Technician, Franklin Learning Center (Revision)

2034 - Custodian-Building Attendant (Revision)

2035 - Maintenance Technician, York Learning Center (Revision)

2036 - Custodian, Franklin Learning Center (Revision)

2037 - Courier (Revision)

7011 - ELECT Case Manager (Revision)

◆ The following items were **adopted**:

1. Pennsylvania Western University Affiliation Agreement
2. Memorandum of Understanding with LIUEA

◆ In **personnel actions**, the Board accepted 10 resignations, 1 retirement, and appointed staff to fill 3 professional and 5 support positions.

◆ In other **business actions**, the Board approved all Financial Reports comprised of the Treasurer's Report, Check Register, Payroll Report, Budget transfers, and an updated list of contracted transportation drivers.

◆ The **next meeting** of the Lincoln Intermediate Unit Board of Directors will be held Tuesday, **February 7, 2023**, at **7:00 p.m.**

◆ As a reminder, you can access all of the Board Meeting **resources** at the following locations:

Board Meeting [Agendas](#)

Board Meeting [Minutes](#)

For more information:
contact the LIU Administration office
by email to jhtrostle@iu12.org