

◆ **Call to order:** The following Board members attended in person or by Zoom: Mark Chimel, Sue Heistand, Brian Hoffman, Cassandra Liggins, Dustin Martin, Patrick McDonald, Dolores Nester, Mark Schur, Suzanne Smith and Vanessa Snell.

◆ The **Special Education Budget for 2021-22** was adopted. The proposed budget reflects a .84% increase over the current year. The **Transportation Budget and Resolution for 2021-22** were also adopted.

◆ The Board approved the **Health & Safety Plan for 2021-22** school year.

◆ The following new or revised **Board policies** were presented for first reading:

236.1 - Threat Assessment
601 - Fiscal Objectives
602 - Budget Planning
603 - Budget Preparation
609 - Investment of Intermediate Unit Funds
611 - Purchases Budgeted
616 - Payment of Bills
617 - Petty Cash
618 - Student Classroom Funds
620 - Fund Balance
624 - Taxable Fringe Benefits (new)
626.1 - Travel Reimbursement - Federal Programs (new)
701 - Facilities Planning
703 - Sanitary Management
704 - Property
707.1 - Building Rental - York Learning Center
709 - Building Security
803 - Intermediate Unit Calendar
811 - Bonding
812 - Property Insurance
813 - Other Insurance
828 - Fraud (new)
906 - Public Complaints
908 - Relations with Parents/Guardians
911 - News Media Relations
913 - Relations with Special Interest Groups
914 - Relationship/Responsibility - Professional Employees to Member Districts
914.1 - Relationship/Responsibility - Noncertificated Employees to Member Districts
916 - Volunteers
917 - Parent/Family Involvement

◆ Approval was granted to purchase PSBA's Manual of Model **Administrative Regulations**.

◆ The following **job descriptions** were adopted:

- Licensed Practical Nurse (revised)
- Secretary, Adult Education (new)
- ELECT Program Coordinator (revised)
- ELECT Data Specialist (revised)
- Instructional Advisor, Nonpublic Schools (new)

◆ A revised job description for **Educational Interpreter** was presented for review.

◆ The following items were **adopted:**

- Capital Area Online Learning Association (CAOLA) Renewal Service Agreement
- ESS Agreement One-Year Extension
- Emergency Instructional Time Template
- Act 93 Agreement for 2021-2026
- Confidential Staff Agreement for 2021-2025
- Early Intervention Plan Assurance
- MOU with the Education Support Professionals Association to allow Office Support Staff to work in the ESY Program

◆ The following items were presented for **review and/or information:**

- Request to conduct doctoral research
- Draft Employee Handbook
- Parent Handbook
- Affiliation Agreement with West Chester University
- Proposal for a Director of Strategic Communications position and draft job description

◆ The **Election of Officers** was conducted. Officers to serve during 2021-22 include: Sue Heistand/President, Dolores Nester/Vice-President, Cassandra Liggins/Treasurer, and Tim Stanton/Secretary. Suzanne Smith was appointed to represent Hanover Public, South Western and Southern York County School Districts beginning July 1.

◆ In **personnel actions**, the Board accepted 36 resignations, 4 retirements, and appointed staff to fill 6 professional and 5 support positions.

◆ In other **business actions**, the Board approved all Financial Reports comprised of the Treasurer's Report, Check Register, Payroll Report and Budget transfers, as well as an updated list of contracted transportation drivers.

◆ The **next meeting** of the Lincoln Intermediate Unit Board of Directors will be **virtual** on Tuesday, **August 3, 2021, at 7:00 p.m.**

For more information,
contact the LIU Administration office
by email to jhtrostle@iu12.org