

...by Dawn's Early Light

Highlights of the LIU Board Meeting of April 7, 2020

◆ **Call to order:** The meeting was held virtually via Zoom to ensure the safety of Board members and staff. The following Board members were present: Mark Chimel, Sue Heistand, Cassandra Liggins, Dustin Martin, Patrick McDonald, Rhonda Myers, Dolores Nester, Mark Schur, Suzanne Smith, and Michael Wagner.

◆ Mrs. Cassandra Liggins was sworn in to serve through June 30, 2020 as a representative for the School District of the City of York.

◆ The Board **suspended** Board Policy 006.1, which requires a majority of the Board to be physically present at meetings, to allow all Board and staff to attend meetings virtually during the COVID-19 pandemic.

◆ The Board authorized the Executive Director and Administration to **conduct daily operations** of, and **pursue emergency services** for, the Lincoln Intermediate Unit upon consultation with the Board President and Vice-President for ultimate ratification by the Board of Directors, beginning March 16, 2020, and continuing through the duration of the current **COVID-19 pandemic**.

◆ Dr. Lynn Murphy presented a plan for **restructuring** the Special Education Division to provide greater efficiency without greater cost to school districts.

◆ The **Special Education Plan Assurance** for 2020-2021 was approved for submission to PDE.

◆ Approval was granted to apply for \$10,000 through the Greater Harrisburg Foundation UPStream to support the **Franklin County Literacy Council Education for All** initiative from January 1, 2021 through December 31, 2021.

◆ The Board accepted the **Teller's Report** of Votes on the General Operating Budget for 2020-2021.

◆ The **election ballot** was adopted and will be forwarded to school districts for the annual election of directors to the LIU Board.

◆ **School calendars** for 2020-2021 were adopted for:

1. Franklin Learning Center
2. LIU Preschool Program 12 Month Stretch
3. Lincoln EDGE at York Learning Center
4. Yorkshire Academy and Lion's Pride Academy at York Learning Center.

◆ The following **job descriptions** were adopted:

1. Lead Custodian (new description for current position)
2. Personal Care Assistant (revision)
3. Teacher Assistant (revision)
4. Payroll Specialist (revision)
5. Joint Purchasing and Facilities Services Assistant I (revision)
6. English as a Second Language Teacher (revision)
7. Accounts Payable Specialist II (revision)
8. Human Resources Generalist – Certifications and Compliance (revision)

◆ The following **job descriptions** were presented for review:

1. Instructional Advisor (revision)
2. Assistant Director of Educational Technology (new description for a current position)
3. Special Education Teacher (revision)

◆ The following Board members volunteered to serve on the **Nominating Committee** for the election of officers:

Mark Chimel
Rhonda Myers
Suzanne Smith

◆ In **personnel actions**, the Board accepted 3 resignations, 1 retirement, and appointed staff to fill 1 professional and 1 support position.

◆ In other **business actions**, the Board approved all Financial Reports comprised of the Treasurer's Report, Check Register, Payroll Report and Budget transfers, as well as an updated list of contracted transportation drivers.

◆ The **next meeting** of the Lincoln Intermediate Unit Board of Directors is Tuesday, **May 5, 2020**, at **7:00 p.m.** If the meeting needs to be held virtually, Board members will be notified and an announcement will be placed on the LIU website.

For more information, contact the
LIU Administration office by email at
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