

...by Dawn's Early Light

Highlights of the LIU Board Meeting of March 3, 2020

◆ **Call to order:** The following members were present: Mark Chimel, Sue Heistand, Brian Hoffman, Dustin Martin, Patrick McDonald, Rhonda Myers, Dolores Nester, Suzanne Smith, Michael Wagner and Danielle Whitebread.

◆ Ms. Rhonda Myers was sworn in to serve through June 30, 2020 as a representative for Fairfield Area, Gettysburg Area and Upper Adams School Districts.

◆ A representative of **Smith Elliott Kearns & Company** presented the Audit Report of 2018-2019.

◆ The Board accepted the **Audit Report** of 2018-2019 as prepared by Smith Elliott Kearns & Company.

◆ Approval was granted to contract with CBIZ Employee Benefits to conduct an **RFP** for a vendor to manage an on-site health clinic.

◆ A new **Board Policy** was adopted: 815.2 – Use of Livestream Video.

◆ The following **job descriptions** were adopted:

1. Human Resources Coordinator (new)
2. Accounting Generalist–Payroll (replaces Payroll Specialist I)

◆ The following **job descriptions** were presented for review:

1. Lead Custodian (new description for current position)
2. Personal Care Assistant (revision)
3. Teacher Assistant (revision)
4. Payroll Specialist (revision)
5. Joint Purchasing and Facilities Services Assistant I (revision)
6. English as a Second Language Teacher (revision)
7. Accounts Payable Specialist II (revision)
8. Human Resources Generalist – Certifications and Compliance (revision)

◆ The Board adopted the Board of Directors' **meeting schedule** for 2020-2021.

◆ A **proposal** for the purchase of conference tables and chairs for one conference room was presented for review.

◆ The Board approved **contracted bus drivers** for Kelly Transit, Faithful, Jacoby and F&S Transportation.

◆ In **personnel actions**, the Board accepted 2 resignations, and appointed staff to fill 3 professional and 10 support positions.

◆ In other **business actions**, the Board approved all Financial Reports comprised of the Treasurer's Report, Check Register, Payroll Report and Budget transfers.

◆ The **next meeting** of the Lincoln Intermediate Unit Board of Directors is Tuesday, **April 7, 2020**, at **7:00 p.m.** at the LIU Central Office in New Oxford.

For more information, contact the
LIU Central Office at (717) 624-6405.

