#### Call to Order

#### Pledge of Allegiance

#### Oath of Office for Elected Directors

Directors to serve new three year terms beginning July 1, 2019 through June 30, 2022

* Brian Hoffman, South Eastern School District
* Mark Schur, Chambersburg Area School District
* Michael Wagner, Central York School District

#### Roll Call

#### Recognition of Visitors and Public Comment: Michael Miller, Board President

#### Presentation: 3D Printer Demonstration - Jared Mader and Ben Smith, Educational Technology Division

#### Approval of Minutes of August 6, 2019

#### Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Recommendation: Motion to approve all recommendations listed under the Consent Agenda.

##### ***Personnel Actions***

###### **Resignations/Retirements/Terminations**

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Anders | Kelsey | Teacher | Autistic Support | 10/31/2019 | Resignation |
| Ayers | Deborah | Secretary | Educational Services | 09/04/2019 | Retirement |
| Ballwanz | Elizabeth | Teacher Assistant | Alternative Education | 06/07/2019 | Resignation |
| Beyer | Michelle | Teacher | Multidisabilities Support | 10/11/2019 | Resignation |
| Bordner | Corinne | Interpreter | Hearing Impaired Support | 08/14/2019 | Resignation |
| Colon Velez | Aleidis | Personal Care Assistant | Multidisabilities Support | 06/04/2019 | Resignation |
| Gilbert | Melissa | Counselor | Pupil Personnel Services | 06/07/2019 | Resignation |
| Grimm | Jessica | Social Worker | Pupil Personnel Services | 06/07/2019 | Resignation |
| Klopp | Katherine | Personal Care Assistant | Behavior Intervention | 08/08/2019 | Resignation |
| Knapp | Carly | Teacher Assistant | Emotional Support | 06/04/2019 | Resignation |
| Lawson | Ricky | Summer Help | Business Services | 08/15/2018 | Position Ended |
| McKenzie | Terri | Secretary | Pupil Personnel Services | 08/23/2019 | Resignation |
| Montoro | Tracy | Secretary | Human Resources | 08/23/2019 | Resignation |
| Moore | Cathy | Teacher Assistant | Multidisabilities Support | 08/30/2019 | Resignation |
| Sellman | Kayla | Teacher Assistant | Autistic Support | 05/30/2019 | Resignation |
| Shoemaker | Kelcie | Teacher Assistant | Life Skills Support | 06/04/2019 | Resignation |
| Smith | Kasey | Professional Development Specialist | Educational Services | 08/16/2019 | Resignation |
| Stansbury | Jason | ABE/GED Instructor | Adult Education | 08/15/2019 | Resignation |
| Yambor | Stephen | Teacher | Alternative Education | 08/04/2019 | Retirement |

###### **Nominations**

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Andrews | Lisa | School Nurse | Special Education | 08/29/2019 | $45,287.00 | LIUEA D-2 | 188 Days |
| Byers | Heather | Teacher | Therapeutic Emotional Support | 08/23/2019 | $50,868.00 | LIUEA F-3 | 188 Days |
| Drummond | Krista | Teacher | Autistic Support | 08/06/2019 | $53,085.00 | LIUEA F-6 | 188 Days |
| Kolbmann | Emily | Teacher | Behavior Intervention | 08/21/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Kornbau | Andrea | Teacher | Autistic Support | 08/06/2019 | $50,268.00 | LIUEA F-1 | 188 Days |
| Marks | Brittany | Teacher | Multidisabilities Support | 08/06/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Munion | Lorraine | Teacher | Life Skills Support | 08/28/2019 | $66,193.00 | LIUEA DRT-9 | 188 Days |
| Renehan | Cynthia | Associate Supervisor | Special Education | TBD | $88,000.00 | Act 93 | 200 Days |
| Valore | Kara | Teacher | Therapeutic Emotional Support | 08/26/2019 | $44,987.00 | LIUEA D-1 | 188 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Barnes | Andrea | Personal Care Assistant | Autistic Support | 08/21/2019 | $13.47 per hour | TA/PCA C-1 | 188 Days |
| Cornish | Shailynn | Personal Care Assistant | Multidisabilities Support | 08/21/2019 | $13.37 per hour | TA/PCA A-1 | 188 Days |
| Eckard | Wendy | Personal Care Assistant | Autistic Support | 08/28/2019 | $13.62 per hour | TA/PCA A-2 | 188 Days |
| Good | Darlene | Secretary | Human Resources | 08/21/2019 | $13.31 per hour | Sec B A-3 | Part Time Hourly |
| Hart | Savannah | Personal Care Assistant | Autistic Support | 08/06/2019 | $13.37 per hour | TA/PCA A -1 | 188 Days |
| LoDrago | Jessica | Personal Care Assistant | Multidisabilities Support | 08/20/2019 | $14.29 per hour | TA/PCA B-3 | 188 Days |
| Olszewski | Natasha | Teacher Assistant | Multidisabilities Support | 08/06/2019 | $13.37 per hour | TA/PCA A-1 | 188 Days |
| Sahady | Carol | Teacher Assistant | Autistic Support | 08/06/2019 | $13.72 per hour | TA/PCA G-1 | 188 Days |
| Shaw | Courtney | Teacher Assistant | Emotional Support | 08/28/2019 | $13.72 per hour | TA/PCA G-1 | 188 Days |
| Sidesinger | Nicole | Case Manager | ELECT | 09/03/2019 | $16.44 per hour | Recruiter  A-1 | 220 Days |
| Weaver | Robin | Personal Care Assistant | Life Skills Support | 08/06/2019 | $13.37 per hour | TA/PCA A-1 | 188 Days |
| Williams | Emily | Personal Care Assistant | Multidisabilities Support | 08/21/2019 | $13.67 per hour | TA/PCA F-1 | 188 Days |

###### **Miscellaneous**

1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Rate** | **School District** | **Dates** |
| Baker | Brian | Teacher | $34.26 per hour | Red Lion Area School District | June 13, 2019 – August 2019 |
| Cox | Deanna | Teacher | $33.81 per hour (June) / $34.18 per hour (July and August)  $34.18 per hour | Central York School District  Gettysburg Area School District | June 2019 – August 19, 2019  August 19, 2019 – September 4, 2019 |
| Deputy | Scott | Instructional Advisor | $52.04 per hour | Spring Grove Area School District | June 14, 2019 – July 19, 2019 |
| DiCesare | Rosemary | Interpreter | $35.47 per hour | Dallastown Area School District | July 30, 2019 – August 4, 2019 |
| DiMarco-Beard | Maddalena | Speech Therapist | $53.74 per hour | Red Lion Area School District | March 2019 – June 2019 |
| Knovich | Hollie | Interpreter | $33.52 per hour | Dallastown Area School District | July 30, 2019 – August 4, 2019 |
| Secula | Jennifer | School Psychologist | $55.89 per hour | Northeastern School District | July 2019 – August 2019 |
| Various ESS Substitutes | Various ESS Substitutes | Substitute Assistant | $100.05 - $120.06 per day  $140.07 - $173.42 per day if filled by guest teacher | Greencastle-Antrim School District  Greencastle-Antrim School District  Waynesboro Area School District | August 21, 2019 – May 2019  August 2019 – September 2019  August 2019 – October 2019 |
| Warner | Patricia | School Psychologist | $55.24 per hour | Abraxas Leadership Development Program | August 1, 2019  September 7, 2019 |

1. Change in Employment Status

Recommend approval to change the employment status of the following:

| **Last**  **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Bering | Jody | Supervisor | Preschool | $2500.00 Stipend | Act 93 | 08/12/2019 | n/a | n/a | One Time Stipend – Doctorate Degree |
| Black | Trisha | Secretary | Special Education | $24.07 per hour | ESPA Sec E F-5 | 09/09/2019 | Sec D F-5  $22.98 per hour | Sec E F-5  $24.07 per hour | Position Transfer |
| English | Emma | Counselor | Act 89 Nonpublic School Services | $51,468.00 | LIUEA G-2 | 08/06/2019 | LIUEA F-2  $50,568.00 | LIUEA G-2  $51,468.00 | Salary Column Movement – Master’s + 15 |
| Franklin | John | Teacher | Multidisabilities Support | $44,987.00 | LIUEA D-1 | 08/06/2019 | Personal Care Assistant  ESPA TA/PCA G-1  $13.36 per hour | Teacher  LIUEA D-1  $44,987.00 | Position Transfer |
| Glatfelter | Rachel | Teacher | Autistic Support | $44,987.00 | LIUEA D-1 | 08/07/2019 | Teacher Assistant  ESPA TA/PCA G-2  $14.88 per hour | Teacher  LIUEA D-1  $44,987.00 | Position Transfer |
| Hrycek | Lorrie | Staff Developer | Educational Services | $71,212.00 | LIUEA G-13 | 07/01/2019 | Work Experience Coordinator  200 Day Work Calendar | Staff Developer  188 Day Stretch Work Calendar | Position Transfer / Work Calendar Adjustment |
| Keller | Maureen | Instructional Advisor | Emotional Support | Same + $3000.00 IA Stipend | Same | 07/08/2019 | Teacher | Instructional Advisor | Position Transfer |
| Krebs | Melinda | Staff Developer | Educational Services | $72,886.00 | LIUEA H-13 | 07/01/2019 | Work Experience Coordinator  200 Day Work Calendar | Staff Developer  188 Day Stretch Work Calendar | Position Transfer / Work Calendar Adjustment |
| McCarty | Hannah | Personal Care Assistant | Autistic Support | $13.42 per hour | ESPA TA/PCA B-1 | 08/06/2019 | TA/PCA A-1  $13.37 per hour | TA/PCA B-1  $13.42 per hour | Salary Correction |
| Nady | Alyssa | Personal Care Assistant | Visually Impaired Support | $13.72 per hour | ESPA TA/PCA G-1 | 08/06/2019 | TA/PCA E-1  $13.62 per hour | TA/PCA G-1  $13.72 per hour | Salary Column Movement – Bachelor’s |
| Saltzman | Jordonne | Occupational Therapist | Occupational / Physical Therapy | $48.89 per hour | LIUEA F-5 | 08/06/2019 | 3 days / 21 hours per week  120 days per year | 4 days / 28 hours per week  150 days per year | Work Calendar Adjustment |
| Schulze | Mindy | Orientation and Mobility Specialist | Visually Impaired Support | $38.42 per hour | LIUEA F-2 | 05/06/2019 | 14 hours per week | 17.5 hours per week | Work Calendar Adjustment |
| Topper | Kimberly | Secretary | Adult Education | $46,228.00 | ESPA Sec E C-9 | 07/31/2019 | Sec E B-9  $44,535.00 | Sec E C-9  $46,228.00 | Salary Column Movement – Additional Credits |
| Zeis | Tiffany | Personal Care Assistant | Autistic Support | $13.72 per hour | ESPA TA/PCA G-1 | 08/06/2019 | TA/PCA F-1  $13.67 per hour | TA/PCA G-1  $13.72 per hour | Salary Column Movement – Bachelor’s |

1. Additional Days Beyond Contract:

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **First Name** | **Program** | **July/August 2019/2020 # Days** |
| Shirley | Glatfelter | ILS | 1 |
| Jessica | Lint | ES | 1 |
| Lacy | Meek | LSS | 1 |
| Jordyn | Triplett | ILS | 1 |

##### ***Business Actions***

###### **Treasurer’s Report**

Recommendation: Motion to accept the Treasurer’s Report of July 31, 2019, showing cash on hand of $12,494,511.49.

###### **Check Register of Payments**

Background: The check register lists payments made since the last Board report through July 30, 2019

|  |  |
| --- | --- |
| Payroll 8/15/2019 | $2,684,645.97 |
| Total Accounts Payable | $914,331.37 |
| **Total Payments** | **$3,598.977.34** |

Recommendation: Motion to approve payments through August 22, 2019 and payroll through August 15, 2019, totaling $3,598,977.34.

###### **Transportation Expenditures Resolution for 2018-2019**

Background: The Administration recommends approval of a resolution authorizing Transportation expenditures for the 2018-2019 fiscal year.

Recommendation: Motion to adopt a resolution authorizing Transportation budget expenditures for the 2018-2019 fiscal year, and certifying that such expenditures were in accordance with the School Laws of Pennsylvania and budget controls of the Pennsylvania Department of Education.

###### **Transportation Contracts, F&S Transportation and Kelly Transit**

Background: Revised contracts for two providers are provided for review and approval. Minor changes were made to contracts that were previously approved on June 25, 2019.

Recommendation: Motion to approve transportation contracts for the three-year period of July 1, 2019 through June 30, 2022 with the following transportation vendors: F&S Transportation and Kelly Transit.

##### ***Grant Requests***

###### **Federal Programs Consolidated Application 2019-2020**

Background: LIU administers Title I funds for Neglected and Delinquent Institutions, and manages a consortium for school districts administering Title III funds and providing training.

Recommendation: Motion to approve grant application to PA Department of Education for $799,037 federal funds for Title IA, Title ID and Title III. Grant term is July 1, 2019 through September 30, 2020.

###### **Special Education Performance Grant - Competitive Integrated Employment**

Background: This grant will be used to start a hydroponic growing program at York Learning Center to create opportunities for students to participate in simulated employment activities, use public transportation and develop self-advocacy skills.

Recommendation: Motion to approve grant application to the PA Department of Education for $30,000 in federal funds for the Special Education Performance Grant, Competitive Integrated Employment. Grant term is September 1, 2019 through June 15, 2020.

###### **PCCD Act 44 VIPS Project Grant**

Background: LIU will provide Violence Intervention and Prevention for Schools (VIPS) training. This series utilizes a two-prong approach to intervening and preventing school violence, while supporting mental health needs of children, teens and young adults.

Recommendation: Motion to approve grant application to PA Commission on Crime and Delinquency for $57,931 for the LIU PCCD Act 44 VIPS Project. Grant term is August 30, 2019 through June 30, 2021.

##### ***Board Policy for Review***

Background: Board policy 702 – Gifts, Grants, Donations – has been revised and is presented for review.

Recommendation: No action is required at this time.

##### ***Job Description for Review***

Background: The job description for ESL Supervisor has been rewritten and retitled to Language Instruction Educational Program Supervisor and is presented for 30-day review.

Recommendation: No action required at this time.

#### New Business

* 1. ***Request to Purchase Fleet Vehicle***

Background: The LIU reimburses employees for approximately one million miles per year at the IRS reimbursement rate. The LIU does not have any fleet vehicles available for staff to drive. By maintaining fleet vehicles, the LIU can reduce mileage costs by an estimated 31%.

Recommendation: Motion to approve the purchase of a 2020 Ford Fusion from Gene Latta Ford at the Pennsylvania state contracted price of $20,003.

#### President’s Report

#### Executive Director’s Report

#### Cabinet Reports

#### Adjournment

**Next Regular Meeting:** **October 1, 2019**